

REGULATIONS FOR THE CALCULATION AND PAYMENT OF FEES AND DUES FOR ENROLMENT ON COURSES AT THE UNIVERSITY OF SIENA

SECTION I : GENERAL RULES REGARDING STUDENT CONTRIBUTIONS

Art 1. Subject

1. These Regulations set down the criteria for calculating the fees and dues to be paid by students enrolled on courses at the University of Siena, as well as the procedures for payment thereof, with the sole exception of university master's programmes, training, advanced training and refresher courses, as well as teacher training courses, which are governed by specific provisions, except where specifically mentioned herein.

Art. 2 Fees and dues: general principles

1. The fees to be paid by the student who enrolls in one of the study courses included under Art. 1, are calculated with reference to the type of course chosen, the student's economic situation and merit, in accordance with the criteria set out in Section II below, with due consideration for the provisions contained in Law no. 232 dated 11/12/2016.

2. The amount due is payable in four instalments, in accordance with the procedures set forth in Art. 3 below, by the following deadlines:

- the first at the time enrolment, and in any case no later than 31 October of each year;
- the second by 20 December each year;
- the third by 28 February each year;
- the fourth by 30 April each year;

Should any of the deadlines fall on a holiday or on the day before a public holiday, the deadline will be extended to the next working day.

3. Regular enrolment in University of Siena courses is subject to payment of the amounts due; payment of the first instalment secures matriculation or enrolment.

4. The following dues must be added to the first instalment of university fees:

- a. regional tax for the Right to University Education (DSU), in accordance with current legislation;
- b. virtual stamp duty, in accordance with current legislation.

Virtual stamp duty is non-refundable under any circumstances, while reimbursement for any regional tax for the Right to University Education (DSU) must be requested from the Regional DSU Agency.

5. The revenue stamp under b) above is payable online only at the time of enrolment/matriculation, including for university master's programmes, training, advanced training and refresher courses, and Winter and Summer schools.

6. Students who are not up to date with payment of fees and dues and/or any related late-payment fees, in accordance with Art. 4 below, cannot sit exams or complete any administrative act.

Art. 3 Methods of payment

1. The methods of payment of fees and dues under art. 2 are specified on an annual basis in the Study Prospectus or in the calls for applications.

Art. 4 Surcharges for late payments

1. Students who make payments later than the due date or who do not comply with the deadlines set herein will be required to pay a progressively increasing surcharge as follows

- a. 10 Euros for payments made within 14 days after the deadline;
- b. 25 Euros for payments made between the 15th and 21st day after the deadline;
- c. 50 Euros for payments made between the 22nd and 30th day after the deadline;
- d. 100 Euros for payments made from the 31st day after the deadline.

Art. 5 Reimbursement of university fees and dues

Reimbursement for all excess amounts paid can be requested in writing, with appropriate

documentation attached, from the Rector. The requested refund will be offset against any further fees due, in accordance with the terms and conditions defined by the University.

SECTION II : FEES

Art. 6 Calculating fees and dues

1. The amount to be paid students enrolled in bachelor's, master's or single cycle degree courses at the University of Siena is determined on the basis of the following elements:

- a) category the degree course falls under;
- b) economic status of the student's family, as indicated by the Indicator of equivalent economic situation (ISEE) for the year immediately preceding that of enrolment;
- c) year of enrolment,
- d) University credits earned (ECTS credits) in the twelve months prior to 10 August.

2. The degree courses fall under three different categories:

- a) humanities-social studies (US),
- b) technical-scientific (TS),
- c) EU-regulated healthcare (UE).

Courses fall under the individual categories as follows::

- a) the courses offered by the Departments below are grouped under the US category:
 - Area of Economics, Law and Political Sciences,
 - Area Literature, History, Philosophy and the Arts;
- b) the courses offered by the Departments below - except for scientific degree courses under classes L-35 and LM-40 (considered equivalent to those under the US category) and the courses listed under point c) below belong to the TS category:
 - Area of Biomedical and Medical Sciences,
 - Area of Experimental Sciences;
- c) the following single cycle degree courses belong to the EU area:
 - LM 41 – Medicine and surgery,
 - LM 46 – Dentistry and Dental Prosthodontics.

3. The fee to be paid by each enrolled student, according to the elements under par. 1 above, is:

Tab. A: Contributi universitari dovuti per l'iscrizione ai corsi di laurea e di laurea magistrale

Studenti che:

Gruppo 1	1) sono iscritti da un N. di anni MINORE o UGUALE alla durata normale del corso di studio aumentata di uno
	2) in caso di iscrizione al 2°anno HANNO conseguito, entro il 10 agosto del primo anno, almeno 10 CFU
	3) in caso di iscrizione ad anni successivi al 2° HANNO conseguito, nei dodici mesi antecedenti il 10 agosto di ciascun anno, almeno 25 CFU
Gruppo 2	1) sono iscritti da un N. di anni SUPERIORE alla durata normale del corso di studio aumentata di uno
	2) HANNO conseguito, nei dodici mesi antecedenti il 10 agosto di ciascun anno, almeno 25 CFU
Gruppo 3	1) non rientrano nei due casi precedenti

Tipologia >>>>>>>	UMANISTICO-SOCIALE			TECNICO-SCIENTIFICA			SANITARIA a normativa UE		
	range ISEE	gruppo 1	gruppo 2	gruppo 3	gruppo 1	gruppo 2	gruppo 3	gruppo 1	gruppo 2
0A_<16500,99 Euro	-	200	400	-	200	450	-	200	500
1D_16501_17000	-	200	440	-	200	458	-	200	500
1E_17001_17500	-	200	490	-	200	508	-	200	525
1F_17501_18000	-	200	540	-	200	558	-	200	575
1G_18001_18500	340	510	590	345	518	608	350	525	625
1H_18501_19000	374	561	641	380	569	659	385	578	678
1J_19001_19500	408	612	692	414	621	711	420	630	730
1K_19501_20000	442	663	743	449	673	763	455	683	783
2A_20001_20500	476	714	794	483	725	815	490	735	835
2B_20501_21000	510	765	845	518	776	866	525	788	888
2C_21001_21500	544	816	896	552	828	918	560	840	940
2D_21501_22000	578	867	947	587	880	970	595	893	993
2E_22001_22500	612	918	998	621	932	1.022	630	945	1.045
2F_22501_23000	646	969	1.049	656	983	1.073	665	998	1.098
2G_23001_23500	680	1.020	1.100	690	1.035	1.125	700	1.050	1.150
2H_23501_24000	714	1.071	1.151	725	1.087	1.177	735	1.103	1.203
2J_24001_24500	748	1.122	1.202	759	1.139	1.229	770	1.155	1.255
2K_24501_25000	782	1.173	1.253	794	1.190	1.280	805	1.208	1.308
2L_25001_25500	816	1.224	1.304	828	1.242	1.332	840	1.260	1.360
2M_25501_26000	850	1.275	1.355	863	1.294	1.384	875	1.313	1.413
2N_26001_26500	884	1.326	1.406	897	1.346	1.436	910	1.365	1.465
2P_26501_27000	918	1.377	1.457	932	1.397	1.487	945	1.418	1.518
2Q_27001_27500	952	1.428	1.508	966	1.449	1.539	980	1.470	1.570
2R_27501_28000	986	1.479	1.559	1.001	1.501	1.591	1.015	1.523	1.623
2S_28001_28500	1.020	1.530	1.610	1.035	1.553	1.643	1.050	1.575	1.675
2T_28501_29000	1.054	1.581	1.661	1.070	1.604	1.694	1.085	1.628	1.728
2U_29001_29500	1.088	1.632	1.712	1.104	1.656	1.746	1.120	1.680	1.780
2V_29501_30000	1.122	1.683	1.763	1.139	1.708	1.798	1.155	1.733	1.833
3A_30001_31000	1.200	1.700	1.780	1.320	1.870	1.960	1.380	1.955	2.055
3B_31001_32000	1.230	1.710	1.790	1.353	1.881	1.971	1.415	1.967	2.067
3C_32001_33000	1.260	1.720	1.800	1.386	1.892	1.982	1.449	1.978	2.078
3D_33001_34000	1.290	1.730	1.810	1.419	1.903	1.993	1.484	1.990	2.090
3E_34001_35000	1.320	1.740	1.820	1.452	1.914	2.004	1.518	2.001	2.101
3F_35001_36000	1.350	1.750	1.830	1.485	1.925	2.015	1.553	2.013	2.113
3G_36001_37000	1.380	1.760	1.840	1.518	1.936	2.026	1.587	2.024	2.124

Tipologia >>>>>>>	UMANISTICO-SOCIALE			TECNICO-SCIENTIFICA			SANITARIA a normativa UE		
range ISEE	gruppo 1	gruppo 2	gruppo 3	gruppo 1	gruppo 2	gruppo 3	gruppo 1	gruppo 2	gruppo 3
3H_37001_38000	1.410	1.770	1.850	1.551	1.947	2.037	1.622	2.036	2.136
3J_38001_39000	1.440	1.780	1.860	1.584	1.958	2.048	1.656	2.047	2.147
3K_39001_40000	1.470	1.790	1.870	1.617	1.969	2.059	1.691	2.059	2.159
4A_40001_41000	1.500	1.800	1.880	1.650	1.980	2.070	1.800	2.160	2.260
4B_41001_42000	1.520	1.810	1.890	1.672	1.991	2.081	1.824	2.172	2.272
4C_42001_43000	1.540	1.820	1.900	1.694	2.002	2.092	1.848	2.184	2.284
4D_43001_44000	1.560	1.830	1.910	1.716	2.013	2.103	1.872	2.196	2.296
4E_44001_45000	1.580	1.840	1.920	1.738	2.024	2.114	1.896	2.208	2.308
4F_45001_46000	1.600	1.850	1.930	1.760	2.035	2.125	1.920	2.220	2.320
4G_46001_47000	1.620	1.860	1.940	1.782	2.046	2.136	1.944	2.232	2.332
4H_47001_48000	1.640	1.870	1.950	1.804	2.057	2.147	1.968	2.244	2.344
4J_48001_49000	1.660	1.880	1.960	1.826	2.068	2.158	1.992	2.256	2.356
4K_49001_50000	1.680	1.890	1.970	1.848	2.079	2.169	2.016	2.268	2.368
5A_50001_51000	1.700	1.900	1.980	1.870	2.090	2.180	2.040	2.280	2.380
5B_51001_52000	1.710	1.910	1.990	1.881	2.101	2.191	2.052	2.292	2.392
5C_52001_53000	1.720	1.920	2.000	1.892	2.112	2.202	2.064	2.304	2.404
5D_53001_54000	1.730	1.930	2.010	1.903	2.123	2.213	2.076	2.316	2.416
5E_54001_55000	1.740	1.940	2.020	1.914	2.134	2.224	2.088	2.328	2.428
5F_55001_56000	1.750	1.950	2.030	1.925	2.145	2.235	2.100	2.340	2.440
5G_56001_57000	1.760	1.960	2.040	1.936	2.156	2.246	2.112	2.352	2.452
5H_57001_58000	1.770	1.970	2.050	1.947	2.167	2.257	2.124	2.364	2.464
5J_58001_59000	1.780	1.980	2.060	1.958	2.178	2.268	2.136	2.376	2.476
5K_59001_60000	1.790	1.990	2.070	1.969	2.189	2.279	2.148	2.388	2.488
6A_60001_61000	1.800	2.000	2.080	1.980	2.200	2.290	2.160	2.400	2.500
6B_61001_62000	1.810	2.010	2.090	1.991	2.211	2.301	2.172	2.412	2.512
6C_62001_63000	1.820	2.020	2.100	2.002	2.222	2.312	2.184	2.424	2.524
6D_63001_64000	1.830	2.030	2.110	2.013	2.233	2.323	2.196	2.436	2.536
6E_64001_65000	1.840	2.040	2.120	2.024	2.244	2.334	2.208	2.448	2.548
6F_65001_66000	1.850	2.050	2.130	2.035	2.255	2.345	2.220	2.460	2.560
6G_66001_67000	1.860	2.060	2.140	2.046	2.266	2.356	2.232	2.472	2.572
6H_67001_68000	1.870	2.070	2.150	2.057	2.277	2.367	2.244	2.484	2.584
6J_68001_69000	1.880	2.080	2.160	2.068	2.288	2.378	2.256	2.496	2.596
6K_69001_70000	1.890	2.090	2.170	2.079	2.299	2.389	2.268	2.508	2.608
7A_70001_71000	1.900	2.100	2.180	2.090	2.310	2.400	2.280	2.520	2.620
7B_71001_72000	1.910	2.105	2.185	2.101	2.316	2.406	2.292	2.526	2.626
7C_72001_73000	1.920	2.110	2.190	2.112	2.321	2.411	2.304	2.532	2.632
7D_73001_74000	1.930	2.115	2.195	2.123	2.327	2.417	2.316	2.538	2.638
7E_74001_75000	1.940	2.120	2.200	2.134	2.332	2.422	2.328	2.544	2.644
7F_75001_76000	1.950	2.125	2.205	2.145	2.338	2.428	2.340	2.550	2.650
7G_76001_77000	1.960	2.130	2.210	2.156	2.343	2.433	2.352	2.556	2.656
7H_77001_78000	1.970	2.135	2.215	2.167	2.349	2.439	2.364	2.562	2.662
7J_78001_79000	1.980	2.140	2.220	2.178	2.354	2.444	2.376	2.568	2.668
7K_79001_80000	1.990	2.145	2.225	2.189	2.360	2.450	2.388	2.574	2.674
8A_80001_81000	2.000	2.150	2.230	2.200	2.365	2.455	2.400	2.580	2.680
8B_81001_82000	2.010	2.160	2.240	2.211	2.376	2.466	2.412	2.592	2.692
8C_82001_83000	2.020	2.170	2.250	2.222	2.387	2.477	2.424	2.604	2.704

Tipologia >>>>>>>	UMANISTICO-SOCIALE			TECNICO-SCIENTIFICA			SANITARIA a normativa UE		
	8D_83001_84000	2.030	2.175	2.255	2.233	2.393	2.483	2.436	2.610
8E_84001_85000	2.040	2.180	2.260	2.244	2.398	2.488	2.448	2.616	2.716
8F_85001_86000	2.050	2.185	2.265	2.255	2.404	2.494	2.460	2.622	2.722
8G_86001_87000	2.060	2.190	2.270	2.266	2.409	2.499	2.472	2.628	2.728
8H_87001_88000	2.070	2.195	2.275	2.277	2.415	2.505	2.484	2.634	2.734
8J_88001_89000	2.080	2.200	2.280	2.288	2.420	2.510	2.496	2.640	2.740
8K_89001_90000	2.090	2.205	2.285	2.299	2.426	2.516	2.508	2.646	2.746
9A_>90001_91000	2.100	2.210	2.290	2.310	2.431	2.521	2.520	2.652	2.752
9B_>91001_92000	2.115	2.240	2.335	2.335	2.471	2.576	2.555	2.702	2.817
9C_>92001_93000	2.130	2.255	2.345	2.350	2.486	2.586	2.570	2.717	2.827
9D_>93001_94000	2.145	2.270	2.365	2.365	2.501	2.606	2.585	2.732	2.847
9E_>94001_95000	2.160	2.285	2.380	2.380	2.516	2.621	2.600	2.747	2.862
9F_>95001_96000	2.175	2.300	2.395	2.395	2.531	2.636	2.615	2.762	2.877
9G_>96001_97000	2.190	2.315	2.410	2.410	2.546	2.651	2.630	2.777	2.892
9H_>97001_98000	2.205	2.330	2.425	2.425	2.561	2.666	2.645	2.792	2.907
9J_>98001_99000	2.220	2.345	2.440	2.440	2.576	2.681	2.660	2.807	2.922
9K_>99001_100000	2.235	2.360	2.455	2.455	2.591	2.696	2.675	2.822	2.937
9L_>100000	2.250	2.375	2.470	2.470	2.606	2.711	2.690	2.837	2.952
9X_ND	2.250	2.375	2.470	2.470	2.606	2.711	2.690	2.837	2.952

- Only for students registering for the Dentistry and Dental Prosthodontics courses (class LM 46) who do not submit an ISEE certificate or declare an amount in excess of 30,000 Euros, the amounts under Table A above will be increased by 1,650.00 Euros in relation to the particular nature of this single cycle master's degree course.
- For students who are citizens of non-EU member countries and who are not residents of Italy, and for students to whom ISEE calculation is not applicable to their family unit, without prejudice to the surcharge indicated under par. 4 above, the amount of the all-inclusive annual fee is equal to the amounts corresponding to the "9X" range of Table A above, multiplied by the following coefficients, if the value is less than one; these coefficients are calculated by comparing the Gross National Product (GNP) per capita, adjusted for purchasing power parity (PPP) in the country of origin, as compared to Italy, based on the information published by the International Monetary Fund (IMF). The amount of the contribution due can in any case be no lower than 600 Euros.
- For students entitled to enrol based on the rulings of competent administrative legal bodies, the enrolment fee due for each academic year definitively concluded will be Euro 600 Euros.

Table B: Adjustment coefficient for contributions payable - GNP (PPP) per capita in the country of origin (*)

Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.
Afghanistan	1,947	0,0545	Bangladesh	3,607	0.1010	Bulgaria	19,097	0.5348	South Korea	36,511	1.0225
Albania	11,301	0.3165	Barbados	16,575	0.4642	Burkina Faso	1,724	0.0483	Ivory Coast	3,316	0.0929
Algeria	14,504	0.4062	Belgium	43,585	1.2206	Burundi	818	0.0229	Costa Rica	15,482	0.4336
Angola	7,344	0.2057	Belize	8,373	0.2345	Cambodia	3,487	0.0977	Croatia	21,581	0.6044
Antigua e Barbuda	23,476	0.6577	Benin	2,113	0.0592	Cameroon	3,144	0.088	Denmark	45,709	1.2801
Saudi Arabia	53,624	1.5017	Bhutan	8,201	0.2297	Canada	45,553	1.2757	Dominica	10,788	0.3021
Argentina	22,554	0.6316	Byelorussia	17,654	0.4944	Capo Verde	6,522	0.1826	Ecuador	11,264	0.3154
Armenia	8,468	0.2371	Myanmar	5,469	0.1532	Chad	2,634	0.0738	Egypt	11,850	0.3319
Australia	47,389	1.3271	Bolivia	6,465	0.1811	Chile	23460	0.6570	El Salvador	8,303	0.2325
Austria	47,250	1.3232	Bosnia and Herzegovina	10,492	0.2938	China	14,107	0.3951	United Arab Emirates	67,617	1.8936
Azerbaijan	17,993	0.5039	Botswana	16,368	0.4584	Cyprus	32,785	0.9181	Eritrea	1,297	0.0363
Bahamas	25,167	0.7048	Brazil	15,615	0.4373	Colombia	13,847	0.3878	Estonia	28,592	0.8007
Bahrain	50,095	1.4029	Brunei	79,587	2.2288	Comoros	1,519	0.0425	Ethiopia	1,801	0.0504

Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.	Country	\$	coeff.
Fiji	9,044	0.2533	Kirghizstan	3,363	0.0942	Oman	44,628	1.2498	United States	55,805	1.5628
Philippines	7,254	0.2031	Kiribati	1,787	0.0500	Holland	49,166	1.3769	South Africa	13,165	0.3687
Finland	41,120	1.1516	Kosovo	9,540	0.2672	Pakistan	5,000	0.1400	South Sudan	1,992	0.0558
France	41,181	1.1533	Kuwait	70,166	1.9650	Palau	15,182	0.4252	Sudan	4,344	0.1217
Gabon	18,639	0.5220	Laos	5,309	0.1487	Panama	21,765	0.6095	Suriname	16,292	0.4563
Gambia	1,646	0.0461	Lesotho	2,987	0.0837	Papua New Guinea	2,652	0.0743	Sweden	47,922	1.3421
Georgia	9,630	0.2697	Latvia	24,712	0.6921	Paraguay	8,708	0.2439	Switzerland	58,551	1.6397
Germania	46,893	1.3132	Lebanon	18,240	0.5108	Peru	12,195	0.3415	Swaziland	8,453	0.2367
Ghana	4,266	0.1195	Liberia	873	0.0244	Poland	26,455	0.7409	Tajikistan	2,749	0.0770
Jamaica	8,759	0.2453	Libya	14,650	0.4103	Portugal	27,835	0.7795	Taiwan	46,783	1.3102
Japan	38,054	1.0657	Lithuania	28,359	0.7942	Qatar	132,099	3.6994	Tanzania	2,904	0.0813
Djibouti	3,204	0.0897	Luxembourg	98,987	2.7721	DR of Congo	770	0.0216	Thailand	16,097	0.4508
Jordan	12,123	0.3395	Macedonia	14,009	0.3923	United Kingdom	41,159	1.1527	East Timor	5,628	0.1576
Greece	26,449	0.7407	Madagascar	1,462	0.0409	Czech Rep.	31,549	0.8835	Togo	1,483	0.0415
Grenada	13,128	0.3676	Malawi	1,124	0.0315	Central African Republic	630	0.0176	Tonga	5,045	0.1413
Guatemala	7,738	0.2167	Maldives	14,923	0.4179	Rep. del Congo	6,722	0.1882	Trinidad e Tobago	32,635	0.9139
Equatorial Guinea	31,758	0.8894	Malaysia	26,315	0.7369	Dominican Republic	14,984	0.4196	Tunisia	11,428	0.3200
Guinea-Bissau	1,508	0.0422	Mali	2,199	0.0616	Romania	20,787	0.5821	Turkey	20,438	0.5724
Guinea	1,214	0.0340	Malta	35,826	1.0033	Ruanda	1,807	0.0506	Turkmenistan	16,445	0.4605
Guyana	7,509	0.2103	Morocco	8,164	0.2286	Russia	25,411	0.7116	Tuvalu	3,393	0.0950
Haiti	1,750	0.0490	Mauritania	4,395	0.1231	Saint Kitts and Nevis	24,808	0.6947	Ukraine	7,519	0.2106
Honduras	4,869	0.1364	Mauritius	19,509	0.5463	St Vincent and Grenada	10,956	0.3068	Uganda	2,003	0.0561
Hong Kong	56,701	1.5879	Mexico	17,534	0.4910	Samoa	5,174	0.1449	Hungary	26,222	0.7343
India	6,162	0.1726	Micronesia	2,955	0.0828	San Marino	63,104	1.7672	Uruguay	21,507	0.6023
Indonesia	11,126	0.3116	Moldavia	5,006	0.1402	Santa Lucia	11,739	0.3287	Uzbekistan	6,068	0.1699
Iran	17,251	0.4831	Mongolia	12,147	0.3402	São Tomé and Príncipe	3,244	0.0908	Vanuatu	2,550	0.0714
Iraq	15,474	0.4333	Montenegro	16,123	0.4515	Senegal	2,451	0.0686	Venezuela	16,673	0.4669
Ireland	55,533	1.5552	Mozambique	1,186	0.0332	Serbia	13,671	0.3829	Vietnam	6,024	0.1687
Iceland	46,097	1.2909	Namibia	11,408	0.3195	Seychelles	26,277	0.7359	Yemen	2,671	0.0748
Marshall Islands	3,211	0.0899	Nepal	2,465	0.0690	Sierra Leone	1,577	0.0442	Zambia	3,868	0.1083
Solomon Islands	1,950	0.0546	Nicaragua	4,997	0.1399	Singapore	85,253	2.3875	Zimbabwe	2,096	0.0587
Israel	33,656	0.9425	Nigeria	6,108	0.1711	Slovakia	29,720	0.8323			
Italy	35,708	1.0000	Niger	1,080	0.0302	Slovenia	31,007	0.8683			
Kazakhstan	24,268	0.6796	Norway	68,430	1.9164	Spain	34,819	0.9751			
Kenya	3,208	0.0898	New Zealand	36,172	1.0130	Sri Lanka	10,566	0.2959			

 Developing countries

(*) a minimum fee of 600 Euros will be applied to Counties not listed above.

Art. 7 Part-time students

1. For students enrolled as part time, the “normal” duration will be increased from one to six years, depending on the course of study and the number of academic years for which part-time status was requested.

Art. 8 Pre-enrolled students

1. Students who pre-enrol in courses are not required to pay anything.

Art. 9 Students enrolled on doctoral research programmes

1. Students enrolled on doctoral programmes who have not been awarded a grant are required to pay virtual stamp duty, in accordance with current legislation, and the regional tax of the Regional Agency for the Right to University Education (DSU); upon enrolment, doctoral students with grants are also required to pay the University an all-inclusive yearly fee of 340 Euros.

Art. 10 Students enrolled in Postgraduate Schools

1. The rules set forth under art. 6 are applicable to students enrolled in postgraduate programmes who do

not have a vocational training contract; in this case, one of the three categories (US, TS, UE) will be applied on the basis of the degree required for admission to the programme. In any case, the all-inclusive annual fee payable can be no less than 1,200 Euros.

2. Students enrolled in postgraduate schools in the area of healthcare who have a vocational training contract, army doctors and medical personnel who belong to specific categories and serve in healthcare structures other than those included in the training network of the school who have reserved their places pursuant to art. 35, paragraphs 3 and 4 and Legislative Decree 368/99, are required to pay an annual, all-inclusive fee of 2,400 Euros.

3. The number of instalments and due dates as per art. 2, par. 2 above can be waived with a specific provision for particular types of Schools the academic year of which follows a particular schedule: the relevant offices will immediately inform the interested parties of the new procedures. At the time of enrolment, postgraduate students are in any case required to pay 50% of the amount due.

4. The amount under paragraphs 1 and 2 above is decreased to 400 Euros if the student is solely required to sit for the final examination.

5. In addition to the amounts listed in this article, students are required to pay virtual stamp duty, in accordance with current legislation, and the amount set by the Region of Tuscany as the regional tax for the Right to University Education (DSU) are; students enrolled in the postgraduate programmes in the medical area included under Legislative Decree 368 of 17 August 1999 are exempted from paying the regional tax.

SECTION III: OTHER DUES

Art. 11 Dues for transferring to another University

1. Students requesting a transfer to another University are required to pay a 250.00 Euro contribution.

2. Only students who are up-to-date with payments on the day the application is submitted are entitled to apply for transfers.

3. Fees and contributions paid prior to requesting a transfer are not refundable.

4. Pursuant to Art. 30 of these Regulations, students who are incarcerated are exempt from payment of the transfer contribution.

Art. 12 Fee for recognition and suspension of enrolment

1. Students who, as at the last exam session of the previous academic year, are lacking only the University credits required for the final examination, are subject to payment of the recognition fee of Euro 400.00. If the number of years for which a recognition fee is payable is equal to or greater than five, in addition to the fees and dues for the academic year in which studies are resumed, the student is also required to pay the contribution for the last five years to be added. The virtual stamp duty shall be paid for each academic year to be recognized, according to the amount set by the laws in force and also the amount set by the Region of Tuscany as the regional tax for the Right to University Education (DSU).

2. Students required to complete 30 University credits in addition to those required for the final examination, or only the final examination if they are enrolled in degree courses under the educational system prior to Ministerial Decree 509/1999, who do not modify their plan of study and plan to complete all their exams by the end of the last exam session of the previous academic year, may request suspension of enrolment, and consequently payment of the amounts due, in the new academic year. A request for suspension must be submitted by the deadline for enrolment in the new academic year.

Art. 13 Interruption of studies, resumption of studies and career reunification

1. Studies are interrupted automatically if a student fails to renew his/her enrolment for at least two consecutive academic years without applying for suspension pursuant to article 31 of the University Regulations

2. The interruption may be for several academic years, as long as the prescription periods under applicable laws are respected.

3. A student who abandons or interrupts his/her studies for any reason shall under no circumstances receive reimbursement for fees and dues paid.

4. A student who intends to resume his/her studies after an interruption thereof, must submit a specific career reunification application (resumption of studies) and that student shall be required to pay a reunification contribution of 500 Euros for US type courses and 600 Euros for other types of courses for each year of interruption, plus the fees and contributions payable for the academic year in which studies are resumed.

5. If the student interrupts studies for five years or more, he/she must pay an amount corresponding to the last five years of interruption.

Art. 14 Interruption of studies: suspension

1. During the suspension period under Art. 31 of the University Regulations, students are exempt from payment of University fees and dues and cannot pursue any studies.

2. Suspension is not compatible with part-time student status pursuant to Art. 7.

Art. 15 Interruption of studies: withdrawal

1. Students can withdraw from their studies under art. 31 of the University Degree Regulations only if they are up-to-date with the payment of all fees and dues owed by the date of application for withdrawal. The withdrawal procedure applies only to students fully matriculated/enrolled in accordance with Art. 2.

2. Non-payment of tuition fees and dues does not constitute tacit withdrawal from studies. Students who do not pay the fees and dues owed cannot continue their studies in any way, and have not terminated their relationship with the University of Siena: they cannot carry out any further enrolment.

Art. 16 Enrolment in single courses

1. The fee for enrolling in single courses pursuant to these Regulations is 130 Euros for US type courses and 150 Euros for other courses, plus the amount resulting from multiplying the cost of each individual credit (set at 15 Euros for US courses and 20 Euros for other types of courses) and the number of credits required for the selected programme. The amount due for each single course is therefore based on the following formulas:

US-type courses = Euro 130.00 + (Euro 15.00*No. of credits)

Other courses = Euro 150.00 + (Euro 20.00*No. of credits)

2. Virtual stamp duty, in accordance with current legislation, must be added to the amount calculated above.

Art. 17 Deliveries of original diplomas and costs for duplicating diplomas

1. The cost of producing the original diplomas is included in the annual fees.

2. Pending the adoption of new procedures for delivering the original diploma during the final exam session, diplomas not collected within 90 days from the day their availability in the offices is notified, will be mailed to the address specified by the student (but not overseas), who will be charged 25 Euros for postage and handling.

3. The cost of duplicating an original diploma is 100 Euros. This provision also applies to University Master's degree diplomas.

4. Original professional qualification certificates issued by the appropriate Ministry through the University are free of charge.

Art. 18 Registration fee for the admission test to Bachelor's courses and participating in competitions for admission to limited enrolment courses

1. Participation in tests for assessing students' initial preparation is subject to a non-refundable fee of 30 Euros. Participation in tests for which specific agreements and/or contracts have been stipulated with the University, following the approval of the University Bodies, is subject to the terms and conditions set forth in the agreement and/or contract.

2. Participation in competitions for admission to limited enrolment courses is subject to a non-refundable fee of 60 Euros.

Art. 19 Fee for sitting State Board Examinations

1. Those who wish to sit State Board Exams must pay a fee of 310 Euros.
2. Those who wish to sit the exam for chartered accountants must pay a fee of 100 Euros.

Art. 20 Fee for recognition of a foreign academic qualification

1. Recognition of a foreign academic qualification awarded by a non-EU country, for the purpose of receiving an equivalent Italian university degree, is subject to payment of a non-refundable fee of 250 Euros.
2. This fee is not due if there is an agreement between the University of Siena and the foreign university for the recognition of degrees.
3. Evaluation of foreign degrees for admission to master's degree programmes through the University's online platform is subject to payment of a non-refundable fee of 30 Euros.

Art. 20/bis Dues for services provided by request to meet students' personal needs

1. Should a student wish to insert, integrate or correct the ISEE self-certifications after 20 December, a 30 Euro charge will be applied.
2. A 30 Euro charge will be applied to applications submitted after the deadlines indicated in the annual Study Prospectus.

SECTION IV: STUDENT BENEFITS

Art. 21 Disabled students

1. Students with disabilities and with a recognized handicap pursuant to article 3 paragraph 1 of Law 104/1992 or with recognized invalidity equal to or greater than 66% are fully exempted from payment of the university fees and the regional tax for the Right to University Education (DSU)..
2. Students with a disability, recognized at the start of the academic year, of between 50% and 65% may be exempt, on request, from payment of university fees, or part thereof, covered by the Solidarity Fund under Art. 30 below
3. Any students who are children of individuals receiving disability pension, according to art. 30 of law 118/71, are granted exemption from payment of university fees.

Art. 22 Students who are in receipt of, or eligible for, a grant from the Regional Agency for the Right to University Education (DSU)

1. Students who enrol on a study course and who apply for grants from the Regional Agency for the Right to University Education, are temporarily exempted from payment of university fees until the final ranking of successful candidates is published; students who have been awarded grants or who are eligible for grants based on the same lists are totally exempted from payment.

Art. 23 Students in receipt of a six-month grant from the Regional Agency for the Right to University Education

1. Students who, within the last call for the last session of the academic year, apply for a grant from the Regional Agency for the Right to University Education (DSU) for an additional semester over and above the normal duration of the course, and who have completed all the University credits required for their plan of study, except those for the final examination, are exempt from payment of the credit recognition fee.
2. Students who fail to earn all the University credits required for their plan of study by the last call of the last session of the academic year, shall be exempted from payment of 50% of the amount covering fees and dues pursuant to paragraph 2, Art. 2 of this Regulation, by the last deadline provided.

Art. 24 Students whose study grant has been revoked by the Regional Agency for the Right to University Education

1. Students whose study grant has been revoked by the Regional Agency for the Right to University Education (DSU) must pay fees and dues for the year in question, in addition to the regional tax for the Right to University Education. In the event that the grant is revoked or not allocated due to withdrawal from studies, the fees and dues owed at the date of withdrawal must still be paid.

Art. 25 Students who receive grants from the Italian government

1. Overseas students who receive study grants from the Italian government are fully exempted from

payment of university fees and dues.

Art. 26 Students with Political refugee status

1. Students attending bachelor's, master's and single cycle master's degree courses and those enrolled in postgraduate and doctoral programmes who have also been granted refugee status or additional protection, are exempt from payment of university fees in full, except for the amounts under Art. 2, par. 4 above.

Art. 27 Detained students

1. Students detained in prisons covered by the Agreement Protocols between the University of Siena and the Tuscany Regional Penitentiary Administration Department must pay an annual enrolment fee of 150 Euros in addition to the regional tax for the Right to University Education
2. This amount is also applied in the case of resumption of interrupted studies or when the status of student about to graduate is recognized.

Art. 28 Special categories of students

1. Students attending bachelor's, master's and single-cycle master's degree courses who are aged sixty years old or above are entitled to a 50% reduction of the entire amount of university fees due, calculated according to the criteria under Art. 6.
2. Students attending bachelor's, master's and single-cycle master's degree courses who are employees of the University of Siena with a permanent contract, or a temporary contract of at least six months when enrolling and students who are permanent employees of the Siena University Hospital must pay a single annual, all-inclusive fee of 531 Euros.
3. In application of what has been accorded with public bodies, or public or private institutions in Italy or overseas, through the stipulation of various agreements on learning approved by university bodies, the University of Siena can apply facilitations to particular student categories, regulating them as part of the said agreements.
4. All students receiving benefits as above must pay the regional tax for the Right to University Education, in addition to the amounts due.

Art. 29 Student collaborations

1. In addition to the assistance provided as described in the preceding articles, in order to further promote and encourage access and completion of university studies by able, worthy students in difficult financial situations, also considering the opportunity to train and enhance the professional maturity of university students, the University publishes calls each year for tutoring activities and payments for part-time work within the limits set by the university budget.

Art. 30 Solidarity fund

1. In accordance with budgetary funding, the University of Siena sets up a Solidarity fund each year, in favour of students in adequately documented difficult situations, whether temporary or not. Support, which includes part or total exemption from payment of university fees, is provided on request and is deliberated by a specific committee composed of the Rector or a person delegated by the Rector, students representatives of the Council, the Manager of the Scholarships and Grants Office, who will also act as secretary at the meeting and take the minutes.
2. Students resident in areas affected by earthquakes and/or natural disasters can access the fund, and may be fully or partly exempted from paying university fees for the academic year in which the event takes place, or in the one immediately following it, on condition that the student's home has been declared unsafe for habitation.

Art. 31 Virtual stamp duty

1. In addition to the amount due, all students in receipt of the benefits listed above in Section IV must also pay a virtual revenue stamp in accordance with the laws in force.

SECTION V: FINAL REGULATIONS

Art. 32 Fiscal checks and penalties for false statements

1. In application of legislation in force, the University of Siena carries out random checks on statements made by students in self-certifications.
2. Students submitting false statements, regarding themselves or their family members, in order to obtain subsidies that they do not have a right to, will be required to pay the maximum university fees for the type of study course enrolled upon, in addition to any legal sanctions, and will forfeit the right to obtain other subsidies for the entire duration of their academic studies. In addition, an administrative fine will be levied against these students, comprising the payment of an amount which is threefold the value of the services unduly used, and will lose the right to obtain other provisions for the duration of the study course, without prejudice to the application of sanctions in accordance with the laws in force in the event of false self-certification.

Art. 33 Final provisions

1. For any matters not expressly covered by these Regulations, reference should be made to the laws and specific Regulations in force.
2. The fees and dues covered by these Regulations, as well as the ISEE income statement brackets under art. 6, Table A and the coefficients in Table B, are all updated every three years in relation to the inflation rate and the figures for GNP growth and in accordance with any constraints placed by the laws in force.